



DON/DFAS
PROBLEM DISBURSEMENT
INFLOW IPT

07 February 2002



CROSS DISBURSING

- ACTION OFFICER: LORETTA FINAMORE, SPAWAR

- GOAL: INVESTIGATE CAUSES FOR REGISTER 22 EXPENDITURES RESULTING AS PDs
 - CROSS DISBURSING STARS-HCM UMDs ACCOUNT FOR 24% OF TOTAL UMD INFLOW
 - 74% OF UMDs RESULTED FROM MANUAL INPUT METHOD

- RECOMMENDATIONS - SPAWAR JUN 2001 LTR TO DFAS, ENDORSED BY ASN(FM&C)FMO
 - INSTITUTE A **CROSS DISBURSING WORKING GROUP**
 - DEVELOP SOP FOR FRS REGISTRATION PROCESSES
 - DEVELOP TRAINING PLAN FOR DFAS PERSONNEL PERFORMING FRS REGISTRATION FUNCTION (DCAS OR FRS-ONLINE)
 - ESTABLISH PERFORMANCE METRICS FOR PROCESS IMPROVEMENT REPORTING
 - DEVELOP AND INITIATE A PROPOSAL TO AUTOMATE AND STANDARDIZE THE FRS REGISTRATION PROCESS, POTENTIALLY TO INCLUDE A PREVALIDATION INTERFACE.

- DFAS CLEVELAND RECOMMENDED THAT THE INFLOW IPT WORK RECOMMENDATIONS THROUGH THE DFAS CHARGEBACK IPT



CROSS DISBURSING – CONT'D

- OBSERVATION
 - CHARGEBACK IPT RECOMMENDATIONS ARE IN AGREEMENT WITH THE INFLOW IPT; GOOD PROGRESS TO DATE.
 - REVIEW OF CHARGEBACK IPT ACTION ITEM/STATUS REPORTS
 - SPAWAR ATTENDANCE AT 07 FEB 2002 MEETING

- INFLOW IPT RECOMMENDATION TO CHARGEBACK IPT
 - REQUEST CHARGEBACK IPT INCLUDE UNMATCHED DISBURSEMENT METRICS, REPORTED BY EACH DFAS AAA, ALONG WITH MONTHLY DATA REPORTED TO THE EXECUTIVE OFFICER, KEN SWEITZER
 - INTENT TO DEMONSTRATE SUCCESS BY DECLINING NUMBERS



FIELD CONTRACTS

- ACTION OFFICER: JANIE BROTHERS, ONR

- GOAL: IDENTIFY CAUSES FOR FIELD CONTRACT PD
 - SUMMARIZED FINDINGS
 - 8% - UNTIMELY RECORDING OF OBLIGATIONS IN ACCOUNTING SYSTEM OR MOCAS DISBURSING CORRECTIONS REQUIRED
 - 44% - CROSS DISBURSING RELATED - FRS REGISTERED WITHOUT A SPIIN OR MISUSE OF MIPR DOCUMENT NUMBER VERSUS CONTRACT NUMBER
 - 47% - CONTRACT DISTRIBUTION OR CONTRACTING WRITING ERRORS.

- RECOMMENDATIONS – ONR LTR DATED 6 DEC 2001 TO ASN (FM&C)FMO
 - DON ACTIVITIES ESTABLISH MAILBOX TO RECEIVE CONTRACT OBLIGATIONS
 - DON CLAIMANTS ASSESS CLAIMANCY PERFORMANCE FOR TIMELY POSTING OF OBLIGATIONS
 - IPT WILL UTILIZE CURRENT STARS-HCM METRICS FOR DETERMINING TOP UIC'S AND ASSESS TODAY'S CAUSES OF PDs. SPAWAR ACQUIRING ACCESS TO RELATED INFOPAC REPORTS. TARGET DATE 15 MARCH 2002



MOCAS ADJUSTMENTS

- ACTION OFFICER: CHRISTINE LEDFORD, NAVSEA
- GOALS: TO GET SYSTEM DEFICIENCY OF NON-LIQUIDATING ACCOUNTS PAYABLE FIXED; COMMUNICATE PROCEDURAL DEFICIENCIES FOR PROCESSING DEDUCTIVE CONTRACT MODS AND POLICY FOR 'INTERNAL MOCAS ADJUSTMENTS' TO DFAS-CO
- ANALYSIS, RESEARCH AND STATUS
 - DOCUMENTED THAT SYSTEM DEFICIENCY EXISTS, DFAS-CL RECOMMENDED REPRIORITIZATION; FIXED MARCH 2001
 - DESCRIPTION OF PROBLEM AND SAMPLES PROVIDED TO DFAS-CO; SOP PROCEDURES PROVIDED BY DFAS-CO
- COLLECTING METRICS FOR MONITORING SUCCESSES



OPAC/IPAC EXPENDITURES

- ACTION OFFICER: VIVIAN LUCAS, SSP
- GOAL: IDENTIFY CAUSES FOR PDs RESULTING FROM OPAC/IPAC
 - MANUAL DATA ENTRY ACCOUNTED FOR 90% OF THE UMDs
 - DIFFERENT BUSINESS RULES AMONG THE SERVICES; NAVY ACRN
- RECOMMENDATIONS - SSP LTR DATED 31 OCT 2001 TO ASN
 - DEVELOP SOP FOR FRS REGISTRATION PROCESSES
 - ENFORCE REQUIREMENTS OF BI-LATERAL TRADING PARTNERSHIP AGREEMENTS
 - CHARGEBACK OR REJECT BACK TO THE SOURCE THOSE TRANSACTIONS THAT DO NOT CONFORM TO PARTNERSHIP AGREEMENTS
 - COMMUNICATE WITH OTHER SERVICES ON UNIQUE SERVICE REQUIREMENTS SUCH AS ACRN FOR NAVY REPORTING
 - CREATE ON-LINE EDITS TO PREVENT ACCEPTANCE OF TRANSACTION FOR LACK OF ACRN AND DUPLICATE FRS REGISTERING OF SINGLE SOURCE TRANSACTIONS
 - DEVELOP AND INITIATE A PROPOSAL TO AUTOMATE AND STANDARDIZE THE OPAC PROCESS, POTENTIALLY TO INCLUDE A PREVALIDATION INTERFACE
- FMO REQUESTED DESCRIPTIVE EXPLANATIONS TO ACCOMPANY SAMPLES PROVIDED. ESTIMATED COMPLETION 08 FEB 02



INTERFUND/MILSTRIPS

- ACTION OFFICER: SALLIE FAIRALL, NAVAIR
- GOALS: IDENTIFY CAUSES FOR INTERFUND PDs
- ANALYSIS, RESEARCH AND ACTIONS
 - NAVAIR SAMPLED THROUGH PROBLEM DISBURSEMENT RESOLUTION
 - HQ INITIATED FUND CODE CLEAN UP EFFORT
 - GAINED KNOWLEDGE OF HOW 'U' FUND CODES WERE BEING USED
 - LIMITED FUND CODE USE BY DESIGNATING SPECIFIC DODDAC(S)
 - CANCELLED FUND CODE BEING USED BY 3 UNAUTHORIZED DODDAC(S)
 - CONTINUE TO MONITOR AND CHALLENGE USE OF NAVAIR FUND CODES
 - PLANNED FEB 2002 IPT MEETING TO REVIEW NAVAIR ANALYSIS AND FINDINGS
 - COORDINATING VISTA TRAINING FOR MARCH 2002 TIMEFRAME WITH THE PURPOSE OF KNOWING HOW TO USE THE VISTA TOOL FOR MONITORING INFLOW AND CAUSES
 - OTHER CLAIMANTS USE NAVAIR MODEL APPROACH
- TARGET DATE FOR COMPLETING ANALYSIS AND PROVIDING RECOMMENDATIONS - 30 APRIL 2002



MDLABOR

- ACTION OFFICER: CHRISTINE LEDFORD, NAVSEA

- GOALS: UTILIZE EXISTING MDLABOR IPT FOR INVESTIGATING CAUSES FOR PAYROLL MDLABOR EXPENDITURE RESULTING IN PDs

- ACCOMPLISHMENTS TO DATE
 - DFAS PENSACOLA PROVIDED DCPS EDUCATIONAL SUPPORT TO IPT MAJOR CLAIMANTS JAN 2001
 - IPT MAJOR CLAIMANTS REVIEWING INTERNAL BUSINESS PRACTICES TO DETERMINE IN-HOUSE CONTRIBUTION TO PDs
 - MDLABOR IPT CONTINUE TO COLLECT METRICS AND MONITOR IMPROVED PERFORMANCE

- FUTURE ACTIONS
 - MAJOR CLAIMANTS SHARE LESSONS LEARNED WITH STARS-FL AND NWCF FIELD ACTIVITIES
 - COORDINATE DCPS TRAINING FOR FL AND NWCF ACTIVITIES



SUMMARY

- SUCCESSES
 - REDUCED INFLOW CAUSED BY ERRONEOUS MOCAS ADJUSTMENTS
 - MINIMIZED INFLOW DUE TO STARS-HCM ACCOUNTS PAYABLE SYSTEM DEFICIENCY
 - DECREASED INFLOW CAUSED BY MDLABOR

- ON THE HORIZON- INFLUENCE FY 02/03 INFLOW REDUCTION
 - CROSS DISBURSING
 - FIELD CONTRACTS
 - OPAC/IPAC

- WORK STILL TO BE COMPLETED
 - EXECUTION OF CROSS DISBURSING WORKING GROUP
 - DISTRIBUTION OF FIELD CONTRACTS
 - TIMELY POSTING OF FIELD CONTRACT OBLIGATIONS
 - DEFINE AND DOCUMENT LOCAL INTERFUND/MILSTRIP PROCESSES FOR ENSURING POSTING OF OBLIGATIONS AND PROPER USE OF FUND CODES