



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
(FINANCIAL MANAGEMENT AND COMPTROLLER)
1000 NAVY PENTAGON
WASHINGTON, D.C. 20350-1000

FEB 4 2000

MEMORANDUM FOR DISTRIBUTION

Subj: FISCAL YEAR 2000 DEPARTMENT OF DEFENSE FINANCIAL
MANAGEMENT IMPROVEMENT PLAN

Ref: (a) National Defense Authorization Act for FY 1998;
(P.L. 105-85) Section 1008
(b) National Defense Authorization Act for FY 2000;
(P.L. 106-65) Section 1007

Encl:(1) DoN FY 2000 BFMIP Data Collection Form
(2) Instructions for the DON FY 2000 BFMIP Data
Collection Form

By references (a) and (b), the Secretary of Defense is required to submit to Congress a Second Biennial Financial Management Improvement Plan (BFMIP) that details the Department of Defense's (DoD) efforts to develop a core set of finance, accounting, personnel, acquisition, property management, time and attendance, and other functional feeder systems while consolidating and eliminating redundant or unneeded systems. The BFMIP requirements include: (1) a systems inventory list; (2) a compliancy analysis of whether the systems meet federal financial management systems requirements and accounting standards; and (3) a detailed action plan including provisions for schedule, performance objectives, interim milestones, and necessary resources to either make active/ongoing systems compliant or eliminate legacy systems. All active/ongoing systems need to have easy and reliable interfacing with the DoD's core finance and accounting systems while ensuring adequate internal controls and accuracy of data. Major procurement actions of new systems also need to be addressed.

New for Fiscal Year (FY)2000, system information will be identified by individual subsystems and/or modules instead of by system, where applicable. Each subsystem/module must be reported separately. Information is also required for access/excel type databases that contain financial or numeric data that is used in the preparation of the financial statements. Also new for FY 2000, a system, subsystem, module, and/or relevant database will not be determined compliant until it has been validated by a team consisting of the Defense Finance and Accounting Service, the

Subj: FISCAL YEAR 2000 DEPARTMENT OF DEFENSE FINANCIAL
MANAGEMENT IMPROVEMENT PLAN

audit community, the DoN Chief Information Officer, the DoN Organizational Management and Infrastructure Team, and this office. Information on compliancy validation will be issued later.

Revised BFMIP templates have been developed to capture the required information and are provided as enclosure (1). Each management command and/or program manager that owns a system, subsystem, module, and/or relevant database is to complete the applicable templates and return them electronically to the Assistant Secretary of the Navy (Financial Management and Comptroller) Office of Financial Operations by 31 March 2000. Enclosure (2) is provided for your assistance in completing the templates. Electronic copies of enclosures (1) and (2) are being sent to your management command and are available upon request by E-mailing the DoN point of contact, Mr. Bill Aldrich, at Aldrich.William@FMO.Navy.Mil. Mr. Aldrich can also be reached at (202) 685-6731 (DSN 325).



GLADYS J. COMMONS
Principal Deputy
Assistant Secretary of the Navy
(Financial Management and Comptroller)

Distribution:

AAUSN
CNO
CMC
CINCLANTFLT
CINCPACFLT
CINCUSNAVEUR
COMSC
COMNAVSPECWARCOM
COMNAVSEASYS
COMNAVAIRSYS
COMSPAWARSYS
CNR
COMNAVFACENGCOM
COMNAVSUPSYSCOM
DIRSSP
BUMED
COMNAVPERSCOM
CNET

Subj: FISCAL YEAR 2000 DEPARTMENT OF DEFENSE FINANCIAL
MANAGEMENT IMPROVEMENT PLAN

Distribution: (Cont'd)

COMNAVRESFOR
COMNAVMETOCOM
COMNAVSECGRU
ONI
CVMNAVCOMTELCOM
NAVSYSMGMTACT

Copy to:
DONOMIT