



DEPARTMENT OF THE NAVY  
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(FINANCIAL MANAGEMENT AND COMPTROLLER)  
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MEMORANDUM FOR DISTRIBUTION

Subj: TRANSPORTATION FINANCIAL MANAGEMENT POLICY AND  
PROCEDURAL CHANGES

Encl: (1) PowerTrack® Manual/Automated Process  
(2) Navy PowerTrack® Financial Managers  
Implementation Schedule

As part of Management Reform Memorandum #15, the PowerTrack® system was implemented for tracking and payment of transportation bills. To date, however, the certification and submission of monthly billing statements for payment, which reimburses US Bank for payments to carriers made on our behalf, has been a manual process. On 30 August 2001 the Assistant Deputy Under Secretary of Defense (Transportation Policy) and the Under Secretary of Defense (Comptroller) Deputy Chief Financial Officer approved a concept of operations (CONOPS) to automate the interfaces among shipper systems, PowerTrack®, and accounting and finance systems.

Implementation of these automated interfaces will have a significant impact on Navy financial processes. Enclosure (1) describes the current manual process and details the changes that will occur under the automated CONOPS. Most importantly, Commands should recognize that obligations will be recorded in their accounting systems on a shipment-by-shipment basis using the shipping information entered by the transportation officers. The formats used to transmit and record obligations are similar to those used for purchase card transactions and will utilize transportation account code to line of accounting (LOA) table conversions provided by the Commands. Funds managers will no longer need to record obligations either in bulk or for individual shipments. However, they should monitor PowerTrack® transactions to ensure the obligations are recorded under their appropriate LOAs.

In April 2003 the Defense Finance and Accounting Service (DFAS) will begin test and evaluation of the automated CONOPS. The current schedule from the DFAS program management office

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for PowerTrack<sup>®</sup> shows completion of the testing process in the June/July timeframe for STARS (HQ/FL & One-Pay). Scheduled test, evaluation, and implementation dates, for other Navy accounting systems are still pending. Once the evaluation is complete, automated processing of obligations for monthly billing statements will begin.

To prepare for implementation of these automated procedures all financial managers who monitor transportation funding should be using the PowerTrack<sup>®</sup> system. If your Command or field activity is not familiar or connected to the PowerTrack<sup>®</sup> system, you should immediately contact

the Navy Financial Implementation Manager for PowerTrack<sup>®</sup>

A PowerTrack<sup>®</sup> user identification and password will be issued along with instructions for obtaining PowerTrack<sup>®</sup> access.

Many Commands availed themselves of the training offered by Naval Transportation Support Center. This class is designed for financial managers and will not only assist them in using PowerTrack<sup>®</sup> effectively, but will also introduce them to systems which provide supporting documentation such as bills of lading. Everyone is encouraged to take advantage of this training when it is offered in your area. Attached, as enclosure (2), is the schedule of classes. On-line registration is available at the Navy PowerTrack<sup>®</sup> website at <https://www.navpwtrk.navy.mil>. A list of all the available dates and locations, as well as a host of information related to Navy's PowerTrack<sup>®</sup> implementation is also available at this website.

Our point of contact for questions is



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Distribution:  
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